English Department Portfolio Instructions

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academic experience and growth within the English Department. Portfolio evaluation allows the English department to assess whether individual students are fulfilling our stated program outcomes. Each portfolio is evaluated by two or more fulltime members of the department.

Timeline

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final semester. English majors and minors must complete their portfolio to be awarded their degree or minor. Before submitting portfolios English majors and minors should meet with their advisor or department chair to review the portfolio requirements and consult about their portfolio materials.

Collecting Material

Upon declaring an English major or minor, students should begin to keep all of their writing from English V œ Õ À Ã i Ü œ À Ž] ˆ ˜ V • Õ ` ˆ ˜ } Ì … i « À œ " « Ì Ã É > Ã Ã ˆ } ˜ " i ˜ Ì Ã v À œ " Ì … i ˆ ˜ Ã Ì À Õ V Ì œ À > ˜ ` Ì …
drafts. Students should also keep the Course Tracking Worksheet up to date.

Selecting Representative Work

Students should select pieces of writing that represent their best work and most strongly fulfill [program](#) [outcomes](#). Students may choose to include

Materials Included in the Final Portfolio

1. **Cover page**(form provided by the department)
2. **Course Tracking Worksheet**